

Admission Policy Statement

This school policy takes into account the Norfolk County Policy on admissions. We anticipate working to a pre-set admission limit based on working floor space in the school and calculated annually by the Local Authority, at present this is 15. The Governors of Langham School reserve the right to use their power of discretion to review this number when applicable.

Langham School's catchment area covers the villages of Langham, Field Dalling, Morston, Saxlingham and Cockthorpe.

Starting School

By law, children must start statutory education full-time at the beginning of the term following their fifth birthday. All parents must be offered a full time place from September. Parents are entitled to defer their admission or request that their child attend on a part-time basis, however, the child must start school on a full time basis the term after their fifth birthday.

In accordance with the Local Authority admission guidelines parents must complete an Application Form on line, stating three school preferences on the Norfolk County Council Website. Parents are informed of their selected school by the end of April.

In the event of the first preference not being available the second then third will be offered. This decision lies with the Local Authority.

In the case of oversubscription at Langham the authority will give preference to children living nearest to the school according to the following rules in order of priority:

1. Children with an EHCP naming that school.
2. Children in public care who are due to start school.
3. Children who are due to start school, living in the area served by the school who have a brother or sister attending the school at the time of their admission.
4. Children who are due to start school, living in the area served by the school who have no brother or sister at the school at the time of their admission.
5. Children who are due to start school, living outside the area served by the school who have a brother or sister attending the school at the time of their admission.
6. Children who are due to start school, living outside the area served by the school who have no brother or sister at that school.

In the event of oversubscription in any of these criteria then those living closest to the school, as the crow flies, will be given priority.

Children Starting at Other Times

Parents wishing to transfer their child to Langham must, in the first instance, contact the Local Authority.

Transport

Please refer to 'Norfolk County Council Policy'.

If no transport is available parents must make their own arrangements to get children to school.

Pre-School Liaison

We believe in close liaison with pre-school settings and have links with several in the area.

All 'new intake' children have the opportunity to spend at least two afternoons in school in the Summer term to make the transition as smooth as possible.

The Reception teacher and Head teacher will give the parents an introductory talk about the school and would be ready to answer any questions that may arise.
Key information is available on the school website (langhamvillageschool.com).

Parents will be signposted to the website and issued copies of the following on paper if requested:

- Admission Form
- School meal menu
- Safeguarding/Child Protection Policy
- Hello from Langham Village School booklet

Date agreed by staff: September 2026
Date agreed by governors: September 2026
Signed ……P Kossowicz……. Headteacher

Signed:……Ms Kate Jackson…… Chair of Governors
Date of next review: September 2027