

Headteacher
Mrs Polly Kossowicz

Telephone/Fax
(01328) 830377



North Street
Langham

Norfolk
NR25 7DG

e-mail: office@langham.norfolk.sch.uk
www.langhamvillageschool.com

Handwriting Policy

HANDWRITING PROGRESSION at Langham

As of spring 2022, handwriting is taught in line with the Floppy's Phonics scheme, progressing to a simple non-cursive joined style. We no longer teach a cursive style, but those already cursive will continue to be taught and supported in that style.

A consistent approach

The handwriting taught in Coral Class is the handwriting that is then refined and children can then join. This style is one we believe to be accessible to the vast majority of our learners. In KS1, staff are able to model the printed and the joined style when each is appropriate and this works well. Across the school, we use the following terminology:

Tall letters are letters that begin from or touch the top line in our handwriting practise books: b d f h k l t

Small letters are compact letters – they aren't tall and they don't end below the line: a c e i m n o r s u v w

Letters that go below the line: f g j p q y

C shape letters: some letters are based on a c shape and we call these the c shape letters: c a d e g o q

Unique letters: are not formed in the same way as other letters s f x z

The letters are taught in the progression detailed in this document, with this terminology being referred to throughout.

EYFS: Coral

Children are taught to **print lower case** letters in line with Floppy's Phonics by Debbie Hepplewhite.

Strategic formation of letters is taught in phonics sessions and children are supported where necessary during extra sessions and incidental teaching. They have regular opportunity to apply taught letters in words and sentences across the curriculum, through child-initiated learning and adult-led activities.

Children write on plain paper and when appropriate, are supported and encouraged to write on small lines, gripping a standard pencil with a tripod grip. Posters of the capital and lower case letters and posters including numbered formation instructions are displayed in the classroom and other teaching areas. The formation of capital letters is taught when children are ready and/or incidentally.

Key Stage 1: Amber Class

Year 1

It is our intention that the children can print all lower case letters by the time they enter Year 1 and that they are ready to refine their printed lower case letters and learn to print capital letters.

Strategic sessions focus on groups of letters at a time, with scaffolding and/or supported over-teaching and learning where needed. Children are given the opportunity to apply these letters in words taken from the high frequency and common exception word lists or current key words from class learning. Children practise in handwriting books with standard pencils.

Incidental support is offered across all curriculum subjects and is evident in books.

Some children may begin to form some joins: they may work alongside older children during strategic sessions and may learn to join the letters of their name and/or some known digraphs, trigraphs and high frequency words.

Year 2

It is our intention that children learn to join during Year 2. A few may continue refining their printing if required.

Strategic sessions focus on a progression of joins and applying these joins within words. These words are usually taken from the high frequency and common exception word lists or are current key words from class learning.

Lower Key Stage 2: Quartz Class

Children continue to refine their joined handwriting with strategic sessions following the progression of joins taught in KS1. We intend for any children not already joining to begin at this stage. Regular sessions take place and the children write in handwriting books with standard pencils.

Upper Key Stage 2: Jet Class

It is our intention for children to begin to personalise their joined handwriting, developing confident fluency and adding their own style within appropriate boundaries.



The Alphabet

Floppy's Phonics



Aa Bb Cc Dd

Ee Ff Gg Hh

Ii Jj Kk Ll

Mm Nn Oo

Pp Qq Rr Ss

Tt Uu Vv Ww

Xx Yy Zz



Once all letters are familiar, refinement of printing is taught in the following order, likely during Y1:

Printing: groups of letters		
1	Based on a single vertical line	i l j t
2	Based on a c shape	c o a d g q e
3	Vertical down stroke followed by a diagonal movement to the right	m n r h b k p If ready, chn can loop k ready for joining
4	Diagonal downward stroke and up	v w
5	Downward stroke to curve up and straight back down	u y
6	Unique letters	s f x z f is tall

During Y1, capital letters are taught alongside or after each group.

Once children are ready, they are taught to join in the following order, likely during Y1 and 2:

Joining		
From the line: a c d e h i k l m n t u Note: k now becomes a looped letter		
From the top: o r v w and f joins from the middle , same as from the top of small letters		
Break letters: b g j p q s x y z		
1	From letters landing on the line to small letters not based on a c shape	As in <u>m</u> to <u>i</u>
2	From letters landing on the line to letters based on a c shape and s (going up, over, back) (a few of these are letters that go below the line)	As in <u>a</u> to <u>c</u>
3	From the line to tall letters and other letters that go below the line	As in <u>a</u> to <u>l</u> and <u>a</u> to <u>p</u>
4	From the top of small letters and f to small letters not based on a c shape	As in <u>o</u> to <u>i</u>
5	From the top of small letters and f to letters based on a c shape and s (going across and back) (a few of these are letters that go below the line)	As in <u>o</u> to <u>c</u>

6	From the top of small letters and f to tall letters and other letters that go below the line	As in <u>o</u> to <u>l</u> and <u>o</u> to <u>p</u>
7	The break letters – letters we do not join from	b g j p q s x y z

Each join is shown in the yellow Langham Handwriting exercise book, photos below:

Join 2: From letters landing on the line is letters based on a c shape and a

ac ec oc od og og oe oe
 ce co ca cd cg cy ca ce
 de da da dd dg dy da do
 ee ee ea ed eg ey ea ee
 he ha ha hd hg hy ha ho
 ie ie ia id ig iy ia io
 ke ka ka kd kg ky ka ko
 le la la ld lg ly la lo
 me ma ma md mg my ma mo
 ne na na nd ng ny ne no

Join 3: From letters landing on the line is call and others that go below

ab af ah ak al aj ap ay
 cb cf ch ck cl cj cp cy
 db df dh dk dl dj dp dy
 eb ef eh ek el ej ep ey
 hb hf hh hk hl hj hp hy
 ib if ih ik il ij ip iy
 kb kf kh kk kl kj kp ky
 lb lf lh lk ll lj lp ly
 mb mf mh mk ml mj mp my
 nb nf nh nk nl nj np ny

Join 4: From letters landing on the line is small letters not based on a c shape

aa aa aa aa aa aa aa aa
 ba ba ba ba ba ba ba ba
 ca ca ca ca ca ca ca ca
 da da da da da da da da
 ea ea ea ea ea ea ea ea
 fa fa fa fa fa fa fa fa
 ga ga ga ga ga ga ga ga
 ha ha ha ha ha ha ha ha
 ia ia ia ia ia ia ia ia
 ja ja ja ja ja ja ja ja
 ka ka ka ka ka ka ka ka
 la la la la la la la la
 ma ma ma ma ma ma ma ma
 na na na na na na na na

af af af af af af af af
 ba ba ba ba ba ba ba ba
 ca ca ca ca ca ca ca ca
 da da da da da da da da
 ea ea ea ea ea ea ea ea
 fa fa fa fa fa fa fa fa
 ga ga ga ga ga ga ga ga
 ha ha ha ha ha ha ha ha
 ia ia ia ia ia ia ia ia
 ja ja ja ja ja ja ja ja
 ka ka ka ka ka ka ka ka
 la la la la la la la la
 ma ma ma ma ma ma ma ma
 na na na na na na na na

Join 5: From the top of small letters and is letters based on a c shape and a

ae oe oe od og og oe oe
 ce co ca cd cg cy ca ce
 de da da dd dg dy da do
 ee ee ea ed eg ey ea ee
 fe fo fa fd fg fy fa fo

Join 6: From the top of small letters and is call and others that go below

ab af ah ak al aj ap ay
 cb cf ch ck cl cj cp cy
 db df dh dk dl dj dp dy
 eb ef eh ek el ej ep ey
 fb ff fh fk fl fj fp fy

7: The break letters - we don't join for these

b about
 g again
 j just
 p helped
 q quickly
 s house
 x relaxing
 y everybody
 z buzzing

Aa Bb Cc Dd Ee
 Ff Gg Hh Ii Jj
 Kk Ll Mm Nn Oo
 Pp Qq Rr Ss Tt
 Uu Vv Ww Xx Yy
 Zz Printed alphabet