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## **Langham Village School Road safety policy**

At Langham Village School we believe that a road safety policy provides a framework of common understanding for students, staff, parents/carers and the community who interact with the school to provide a safe environment. The main intention of this policy is to ensure the health, safety and welfare of our students who use the services and facilities of this school. Langham Village School is concerned about all issues relating to road safety, both within the curriculum and day to day practices such as travel to the school site and organised school trips. Langham village School feels that the main responsibility for children's safety lies with the parents/carers. However, the joint approach of everyone concerned with the care of children has been proved to be the most effective way of teaching road safety. The school will, when necessary, liaise with the Local Authority Road Safety Officer and Local Police on all road safety matters.

### **Aims**

To ensure that children, their parents and teachers are safe on the roads. Langham Village School recognises the threat of death and injuries on roads to pupils, parents and teachers and has prepared this policy to reduce that threat.

- The school encourages the use of other interested agencies in the delivery of road safety education and regularly uses the services of the Road Safety Officer and our Community Police Officer.
- Year 6 pupils will be provided with training on the safe use of bicycles, in the form of Cycling Proficiency.

### **Parents**

- It is vital for the safety of all, that parents observe the road markings at the school gates.
- Parents must ensure that children are restrained correctly in cars
- Parents should help their children develop road safety skills and encourage them to become independent and responsible road users, before allowing them to walk or cycle to school unaccompanied.

## School Trips

- Parents will be notified before any school trip. A consent form will have been signed in relation to short excursions off school premises.
- Adequate adult supervision will be provided (according to guidance from WAG).
- Adults accompanying trips will be fully briefed on their responsibilities and duties.
- Adults should walk on the roadside of the pavement.
- One adult should be at the rear of the group and others spaced at intervals.
- When crossing a road any accompanying adults should follow the directions of the teacher in charge.
- Enough time will be allowed for a safe journey and, if appropriate, children will be involved in the planning of the route.
- A full first aid kit will be taken on all out of school trips and visits.
- A school mobile phone will be taken on all out of school trips and visits.
- **Pedestrian Trips** - When crossing roads, safe crossing places will be used wherever possible. If zebra or pelican crossings are used, the teacher in charge will proceed to the centre of the crossing only when vehicles in both directions have stopped and the adult helpers will lead the children across the road.
- **Bus and Coach Trips** - The children will wait inside the school until advised the bus has arrived at the pick-up point. Teachers will ensure that the children remain seated throughout the journey and do not distract the driver. A teacher or adult helper must disembark first. Coaches with seat belts will be hired and belts worn at all times by adults and children.
- **Transport of Children in Staff/Parents' Cars** - Parents and staff transporting children in their own vehicles must have a full driving licence. Their insurance policy must be valid and sufficient for this purpose. There must be the correct number of operational seatbelts and it is the responsibility of the driver to ensure that they are worn. The new regulations from 2017 regarding booster seats will be adhered to.
- In the Event of an Accident a designated adult will take responsibility for the group whilst the incident is dealt with. Wherever possible, a qualified "First Aider" will accompany the trip.

## Use of Bicycles

- Children will be actively encouraged to wear helmets whilst riding to school.
- Children will be actively encouraged to attend a cycling proficiency course during Year 6 and an off road course in Year 4.

**Reviewed: March 2018**

**Review date: March 2020**

**Head teacher – P Kossowicz**

**Chair of Governors – M Coe**